

UCCSN Board of Regents' Meeting Minutes April 29-30, 1912

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Reno, Nevada
April 29, 1912

The Regents met at their Office in Morrill Hall at 10 o'clock April 29th, 1912. The full Board and President Stubbs were present.

The President read his report as follows:

To the Honorable
The Board of Regents
University of Nevada

Gentlemen:

I have called this meeting through the Chairman of the Board of Regents because it seemed necessary to settle some questions now, inasmuch as we were going to press with the annual register.

1. Miss Armstrong, Assistant Librarian, has resigned her position to take effect the first of July, 1912. I have accepted this resignation, conditioned upon your approval.
2. The question of Mr. Brown's retirement at the close of this year is one that is causing a great deal of anxiety. It has been suggested informally by some of the Regents that I suggest to him -- on account of his health -- that he retire, the Regents paying him a monthly salary of \$125 and let him hold his present position in name only, namely Superintendent of Buildings. There is no doubt that this, if it could be brought about, would be very beneficial to him and to the University. His health is precarious and yet with great courage he goes about his duties in the University and has no idea of giving up.

If we could bring this about without doing him harm, this is very desirable. He has been a useful and trusted servant of the University for 21 years and is deserving of every consideration from the Board of Regents that can be given. In case we can bring this about, then I presume that the Regents

desire that I should get a man and his wife whose duties should be to take care of the Hall and the young men in it, and take care of the Dining Hall -- that is to purchase supplies and render an account of them to the Comptroller.

That we should appoint a Head Janitor who should have supervision of all the buildings just as Mr. Lynch has charge of the grounds.

Up to date 31 people have indicated their intention of coming to the Summer School. We have sent out letters not only to all of the teachers in the Nevada schools but to the teachers in the northern and western counties of California. In a few cases there has been some objection to furnishing their own bedding and towels, and after reflection and inquiry, I have instructed Miss Sissa that when anyone objects to say to that person that the University will furnish bedding and towels during the Summer School of \$3 a person. We can get the bedding at a price somewhere between \$5.50 and \$6 and we can afford to furnish those beds for the few who will want everything furnished.

Standing Committee of the Academic Council

Student Affairs for Men - Lewers, Brown, Palmer, Powers,
Applewhite

Student Affairs for Women - Miss Bardenwerper, Mrs. Kaye,
Miss Day, Miss Lewers

Athletics - Scrugham, Haseman, Applewhite

Public Exercises - Doten, Layman, von Janinski

Honors and Scholarships - Miss Wier, Hartman, Paine

Public Health - Mack, Mrs. Kaye, Johnstone

Delinquent Scholarship - Young, Frandsen, Miss Bardenwerper

Military Affairs - Applewhite, Jones, Thompson

Admission and Advanced Standing - Maxwell Adams, Ordahl,
Miss de Laguna

Registration - Frandsen, Young, Miss Bardenwerper

Graduation and Theses - Hill, Kennedy, Watson

Schedules and Examinations - Boardman, R. Adams, Thompson

University Publications - Church, Hill, Watson

Library - Layman, Kennedy, Wier, Church

Appointment Committee - Hartman, Ordahl, Miss de Laguna

Advisory Committee - Watson, R. Adams, Frandsen

Mrs. Twaddle, Secretary to the Director of the Station, has taken up her work with the Director. I made an arrangement with her and the Comptroller that she should assist him 3 days in the month at the time he was making up his bills and they both said this was very satisfactory. As I understand it, this is in accord with the Resolution passed by the Board of Regents.

I recommend that the Business Office be kept open from 8 o'clock until 12 and from 1 until 5. After watching the business, I find there is scarcely anyone who calls at the office between 12 and 1. On Saturday I recommend that we should keep the Business Office open from 8 until 1.

The Adams Fund for the last quarter of this year is \$6436.30. On the basis of the March payrolls and claims on this fund, amounting to \$1286.25, we would spend 3 times that, or \$3858.75, leaving a balance of \$2577.55.

The Hatch Fund for the last quarter of this year is \$4509.37. The March payrolls and claims on this fund amount to \$1197.64. On this basis the expenses for the next 3 months would amount to \$3592.92, leaving us a balance at the end of the quarter of \$916.45.

I have sent forward to the Department at Washington the claims that possibly may be disputed and I will have an answer from them possibly within a week or more, and when I receive it I will transfer these funds to the Director of the Station.

The alfalfa weevil is a menace. It has done a great deal of damage in Utah, Idaho and Colorado. It has not yet, so far as we know, gained a foothold in Nevada. I recommend that the Department of Entomology employ an assistant whose duty it shall be to travel over this State and ascertain by personal investigation if the alfalfa weevil has gotten into this State and that the Board authorize a salary of \$50 per month and expenses for this work, the total not to exceed \$450. I have assumed in this estimate that we ought to get a pass for the Assistant Entomolo-

gist while doing this work.

I have here a letter from Dr. Cobb of the Department at Washington, proposed to send us a young man from the University of Wisconsin, who is now pursuing post graduate work there, to take up the question of eel worm investigation. The eel worm investigation can be taken up as a project under the Adams Fund or the Hatch Fund. There is money enough in the Adams Fund to employ a man to pursue this investigation. According to Dr. Cobb's letter we should in addition employ a man under the Hatch Fund or under the State Fund to visit every farm, and every ranch in the counties of Washoe, Churchill, Lyon and Esmeralda to talk to the farmers and persuade them to get uninfected seed, plant it on uninfected ground, and plant the soil that is infected with some crop that is not subject to attack of the eel worm.

If the Associated Students vote to have it so, then I recommend that the Regents establish an athletic fee of \$4 a term and the payment of this University fee shall give the students membership in the Associated Student Body and entitle them to all of the privileges which the payment of this fee gives. Then, of course, this fee will be collected by the Comptroller, as every other fee is collected, and the money paid out by the Comptroller and the Chairman of the Board of Regents on an order from the Committee on Athletics of the Associated Students. I recommend further that the University Committee on Athletics, with 4 students who shall be selected by the Associated Students, and 2 resident Alumni, who shall be chosen by the Associated Students and approved by the President and the Academic Council, shall constitute the Committee on Athletics of the Associated Students, and shall have supervision of the athletic events which are carried on under the direction of the Associated Students.

I recommend that the Regents grant Floyd Bryant of Sparks a \$50 scholarship. The boy is a faithful student, needs the money, and we promised it to him but have never given it.

Last year at Commencement time we gave what we called 5 Regents' Scholarships of \$50 each to students showing in the highest degree the general qualities which go to make successful men and women. I recommend that we give these 5 scholarships at this coming Commencement.

I recommend that Associate Professor Thompson be transferred to the Latin Department of the University to teach all of the students in Latin who may enter the sub-Freshman year.

What do the Regents desire me to do with respect to the commer-

cial subjects in the Preparatory Department?

I herewith submit a list of the scholarships, gifts and prizes to be awarded or announced at the coming Commencement season.

The architect of the Electrical building is here. Do the Regents wish to let a contract for building a passageway between the Electrical building and the Mechanical building? Further, do you wish to let a contract for finishing the toilet room of the Electrical building? I have a bid from the J. F. Fisher Tile and Marble Company for \$323. Whether this bid is just what we want at present or not, I cannot say. I will refer this to the architect.

We have arranged for a demonstration train from Monday, October 7 to Saturday, October 19. The Chairman of the State Railroad Commission says in a recent letter that the Railroads cannot give passes to the Regents of the University inasmuch as they are State Officers under the law, notwithstanding the fact that they do not receive any salary. This is possibly correct, but I have referred it to Mr. Price to see whether there are any decisions in favor of not making the Regents State Officers. In any event, the Regents -- one or all of them -- can go with this train and we can pay their fares out of the University Contingent Fund. I will investigate the operation of the trains in California as to whether the Regents can accept passes.

The Director of the Experiment Station has been in California 3 or 4 days past purchasing stock for the Experiment Farm in Clark County. He is doing this at the request of the Directors of that farm. I have asked him also to look into the management of the trains in California.

Two frames with advertising matter in them will be found on the south wall in the entrance at Morrill Hall. I do not know anything about the terms on which these advertisements were put up. I was away when it was done, but I believe that once a year the man who put them up comes around and collects the money for these advertisements from our merchants, so I was informed by phone from the Nevada Hardware and Supply Company a day or two since. I wish to say that the scheme is no good to us and the advertising is of no value I think to our merchants, and I think we should let them know of this fact.

Very respectfully,

J. H. Stubbs
President

The minutes of the meeting held April 3 were read and approved.

On motion of Regent Reid, seconded by Regent Henderson, the recommendation of the architects Bliss and Faville that W. G. Mc Ginty be given the contract for the little building uniting the Electrical and the Mechanical buildings was accepted; at a price of \$350, the work to be done according to the specifications which are copied in these minutes.

Agreement between W. G. Mc Ginty and the Board of Regents of the University of Nevada:

For the sum of \$80 Mr. Mc Ginty is to complete the concrete trenches with 2" x 12" Oregon Pine cover as shown on Drawings 13 and 14 of the Electrical building and Drawing 14A showing water wheel pit.

For the sum of \$350 he is to complete the brick and wood connection between the Electrical and Mechanical buildings. This connection to have 12 by 8 inch concrete footing composed of one part of cement, three parts of sand and broken stone. The brick wall is to be 9 inches thick with two 1" off-sets at stone courses of the base of the Electrical building as shown on the rear of the Electrical building where the stone courses stop. The face brick and mortar to be the same as the Electrical building; the roof of the connection to be shingled and the rafters and sheeting to be similar to the Boiler Room of the Electrical building. Joists are to be 2" by 12" with 6" by 8" girder running lengthwise properly supported; flooring of passage and of platform in the Forge Shop to be 2" by 12" Oregon Pine; joists and girders of platform to be similar to the passage; platform to extend from the corner of the door between the Forge Room and the Shop to the corner of the first window opposite the opening of the Electrical building; the platform to have a hand-rail of wood properly supported, and the passage to have one window in the rear, 3' by 3' stationary. All exterior woodwork is to have 3 coats of lead and oil paint and the ceiling of the passage and the hand-rail of the platform to have 2 coats of lead and oil, color as directed.

The roof is to have a 3" wood gutter with two 3" galvanized down pipes; the down pipes next to the Mechanical building; the gutter to be properly graded to the down pipes. There is to be no plastering in the passage, bricks to be exposed. The above specifications to cover a job complete in every

respect.

Furthermore, Mr. Mc Ginty was allowed an extra \$80 for putting in cement trenches.

On motion of Regent Henderson, seconded by Regent Reid, the resignation of Miss Alice Eunice Armstrong as Assistant Librarian was accepted to take effect July 1, 1912.

The following preamble and resolution was offered by Regent Henderson, seconded by Regent Reid, and carried:

WHEREAS, it appears to the Board of Regents that the duties of Superintendent of Buildings have increased to such an extent that it is desirable to have the same properly divided; now, therefore, it is hereby

RESOLVED, that Richard Brown be retained as Superintendent of Buildings at a salary of \$125 per month beginning July 1, 1912.

Second: that the President be authorized to employ at a salary of \$900 a man and wife to take charge of Lincoln Hall, the man as Head Master of Lincoln Hall; and to take charge of the Dining Hall, to purchase the supplies and report same to the Comptroller, to receive \$900 plus the cost of board for himself and wife. That the President be authorized to employ a Head Janitor for all the building at a salary not to exceed \$1050 per year.

On motion of Regent Reid, seconded by Regent Henderson, the matter of Mrs. Kaye remaining at Manzanita Hall during the session of the Summer School as suggested by President Stubbs was approved.

On motion of Regent Reid, seconded by Regent Henderson, the list of the Committees of the Academic Council as read by the President was adopted. Furthermore, upon motion the Executive Committee was abolished.

Standing Committee of the Academic Council

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Applewhite

Student Affairs for Women - Miss Bardenwerper, Mrs. Kaye,
Miss Day, Miss Lewers

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It was suggested by Regent Williams and approved by the other Regents that in case it be deemed advisable, the President may change the Advisory Committee.

It was moved, seconded and carried that Miss Sissa, the present Assistant Registrar, be appointed Registrar.

On motion of Regent Williams, seconded by Regent Henderson, it was decided to place a man in the field for 4 to 6 weeks to study eel worm conditions in Nevada, and to be paid from the Adams Fund.

On motion of Regent Henderson, seconded by Regent Reid, the recommendation of President Stubbs for 5 Regents' Scholarships was approved.

On motion of Regent Williams, seconded by Regent Henderson, the commercial subjects in the Preparatory Department are to be transferred to the College Department.

On motion of Regent Williams, seconded by Regent Henderson, the Summer School of Mining and Geology was approved and students will be given aid as formerly.

On motion of Regent O'Brien, seconded by Regent Williams, Floyd S. Bryant of Sparks was awarded a scholarship from State Funds.

On motion of Regent Henderson, seconded by Regent O'Brien, the Regents set the date from October 2 to 19, 1912 for a demonstration train to go over the State.

On motion of Regent Williams, seconded by Regent O'Brien, it was authorized that \$175 per month of J. E. Church's salary be paid from the Adams Fund and \$25 paid from State funds from and after June 1, 1912.

On motion of Regent O'Brien, seconded by Regent Williams, Reuben Cyril Thompson was elected Associate Professor in the Department of Latin at a salary of \$2100 per year beginning August 1, 1912.

On motion of Regent Reid, seconded by Regent Williams, Mrs. Twaddle was requested to consider the appointment of Assistant to the Comptroller and accept a transfer from the Director of Agricultural Experiment Station.

On motion of Regent Williams, seconded by Regent Reid, it was decided that the Comptroller is hereby authorized and empowered through the President, but under the direction of the Board of Regents, to manage the finances of the University and to report direct to the Board of Regents monthly or oftener, if required.

On motion of Regent Henderson, seconded by Regent O'Brien, the action of the Chairman in placing \$10,000 on the Library and contents of building be approved.

On motion of Regent Henderson, seconded by Regent Reid, that no money be borrowed by any member of the Board of Regents or by the President of the University without the authority of the Board of Regents.

Moved, seconded and carried that the bill of \$327.50 in favor of the State Agricultural Society, a balance due on rent of the Fair Grounds for the year 1911 be approved.

No further business appearing, the Board of Regents adjourned to meet May 14, 1912.

The following payrolls and claims were allowed:

State Fund	\$ 4,690.71
A & M College Fund	2,956.85
Hatch Fund	1,093.35
Adams Fund	1,262.91
Mackay Fund	675.00

Voucher 410 - Nixon National Bank - R. Ware - Janitor	25.00
Voucher 411 - Nixon National Bank - Notes	3,302.66
Voucher 412 - Farmers and Merchants - Note	682.05
Voucher 413 - Washoe County Bank - Notes	1,469.97
Voucher 414 - Washoe County Bank - Dining Hall	461.00
Voucher 415 - Washoe County Bank - E. R. Bennett	58.40
Voucher 416 - Washoe County Bank - Univ. Dining Hall	441.55
Voucher 542 - Daniels & Steinmetz - Lincoln Hall Fire	43.95
Voucher 544 - Nevada State Agr. Society - Rent	327.50
Voucher 545 - Porteous Dec. Co. - Lincoln Hall Fire	47.25
Voucher 546 - Reno Plumbing & Heating Co. - L. H. Fire	69.00
Voucher 547 - Raymond Spencer - Lincoln Hall Fire	6.00

State Fund - University Revolving Fund, account disallowed	
Hatch Claims	76.10

A. A. Codd
Chairman

Geo. H. Taylor
Secretary